



# PEACE ACADEMY

## Fully Accredited Private School

Dear Parents/Guardians,

Assalam Alaikum Wa Rahmatullahi Wa Barakatuh.

Thank you for considering Peace Academy for the education of your child(ren). The following registration packet has been thoughtfully designed to acquaint you with our school as you carefully consider the educational opportunities available for your family. At Peace Academy, we strive to offer opportunities for each student to grow into a committed, balanced and academically excellent Muslim-American citizen.

For students in grades Kindergarten through Twelfth, the annual cost to attend Peace Academy for the 2024-2025 academic year is **\$8,750** per child, including registration and other fees.

2024-2025 KG-12 <sup>th</sup> Grade Expenses	
Per Child Expense Chart	Annual Cost
Tuition	\$7,500
Registration Fee	\$750
Administration Fee (Includes Standardized Testing Expenses)	\$250
Technology Fee	\$250
<b>Total Annual Fee:</b>	<b>\$8,750</b>

For students enrolled in the full-time Preschool program (K3 & K4), the cost to attend Peace Academy for the 2024-2025 academic year is **\$8,750** per child, including registration fees. For the convenience of parents/guardians, Peace Academy also offers a part-time Preschool program; the cost for which is **\$4,750** per child, including registration fees.

2024-2025 Preschool Program Expenses		
Per Child Expense Chart	Annual Cost (Full Time)	Annual Cost (Part Time)
Tuition	\$8,000	\$4,000
Registration Fee	\$750	\$750
<b>Total Annual Fee:</b>	<b>\$8,750</b>	<b>\$4,750</b>

### Important Notes:

- For your child(ren) to be accepted into 2024-2025 school year, all past due balances must be paid prior to August 1, 2024.
- Registration and other fees (with the exception of tuition) as notated within the expense chart(s) are due by August 1, 2024.
- If you choose to participate in the 10-month payment plan, the expenses will be due by the 5<sup>th</sup> of each month starting August 2024 through the Blackbaud payment portal.
- A penalty of \$40 will be automatically accessed by Blackbaud if the payment is not received by the 9<sup>th</sup> of each month.
- All payments made in person are recommended to be paid by check or cash. Credit card transaction(s) are subject to additional charges.
- *Payments from the Oklahoma Tax Commission and Oklahoma Islamic School Foundation (OISF), allocated for your child(ren)'s private school expenses, will be directed to Peace Academy. These checks will need to be signed by parents or legal guardians in order to release the funds to Peace Academy to cover the 2024-2025 school year tuition for your child(ren).*



Vision: Building Generations of Balanced and Academically Excellent Muslim American Citizens



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### Admission Requirements 2024-2025

Please carefully review the following guidelines to facilitate your application process. Parents/Guardians will receive admission status notifications upon the completion of the admission process.

Following items are required to complete enrollment:

- **Enrollment Form:** Ensure all required enrollment forms are duly completed and signed, including all supporting documents. Incomplete or inaccurate applications may result in delay and possible loss of admission.
- **Fees and Tuition:** Adhere to the Fee Schedule for the payment of all fees and tuition. ***The registration Fee is non-refundable. Once the child is in school, no refunds or cancellations of tuition and/or other fees will be made regardless of subsequent absences, withdrawal or dismissal of the student from the school.***
- **Financial Assistance:** Peace Academy offers limited financial assistance to qualified applicants. If you feel you are eligible for financial assistance, please contact Walid Shaker at [finance@patulsa.org](mailto:finance@patulsa.org) or by phone at 918-640-5051. Financial Assistance is funded primarily by Sadaqah, Zakaah and community members' donations. All financial assistance inquiries should be received by no later than June 30<sup>th</sup>, 2024.

**NOTE: Parents/Guardians are responsible for keeping student information current (address change, phone numbers, immunization records etc.)**

**For New Applicants,** following items are required in addition to the stated above.

- **Transfer Records:** For transferring students, a satisfactory report and a letter of recommendation from the previous school are mandatory. A signed release letter for the student's transfer record is also required. Please include copies of standardized exams from previous years and, if applicable, an Individual Education Plan (IEP) with the application.
- **Placement Test(s):** All new students are required to complete placement test(s) as part of the admission process.
- **Interview Process:** Both Parent(s)/Guardian(s) and student(s) are required to attend an interview as part of the admission process.
- **Age Eligibility:** Students must meet the minimum age requirement by September 1st of the academic year for which they are applying. For instance:
  - Pre-K3 students must be three years of age before starting pre-K3.
  - Pre-K4 students must be four years of age before starting pre-K4.
  - KG students must be five years of age by September 1<sup>st</sup> of the current year etc.
  - Eligibility for higher grades will be based on a combination of age, maturity, school records and the placement test / evaluation.
- **Waiting List / Availability of Seats:** Depending on the grade applied for, seats may or may not be available, and the applicant may be placed on a waiting list. In this event, you will be notified and given a waitlist rank based on the date your application was received.
- **Probation Period:** New students are on probation for the first four months that they are enrolled at Peace Academy and may be dismissed from the school at any time for valid academic or disciplinary reasons.
- **Special Education / ESL:** Peace Academy does not currently offer special education / ESL or alternative programs and as such will not be able to enroll students recommended for these programs.

**NOTE: Admission for new students is contingent upon their successful completion of both the placement tests and interviews. The assessments and interviews are scheduled to occur during the summer.**

*For further inquiries, call (918) 627-1040 or email [office@patulsa.org](mailto:office@patulsa.org)*



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## PEACE ACADEMY (Non-Profit) Fully Accredited Private School 2024-2025 ENROLLMENT FORM

<b>Registration Fee</b>	\$750 per child (Non-Refundable)	<b>Race Abbreviations:</b>	
<b>Administration Fee</b>	\$250 per child (KG - 12 <sup>th</sup> grades)	AA – Black/African American, A – Asian, ME – Middle Eastern, NA – Native American, W – White	
<b>Technology Fee</b>	\$250 per child (KG - 12 <sup>th</sup> grades)		
<b>PLEASE COMPLETE ALL INFORMATION BELOW</b>			

<b>Enrollment Checklist:</b>	
<input type="checkbox"/> New Student(s)	<input type="checkbox"/> Returning Student(s)
<input type="checkbox"/> Application Checked	<input type="checkbox"/> Birth Certificate
<input type="checkbox"/> Immunization Record	<input type="checkbox"/> Previous School Record
<input type="checkbox"/> Vision & Hearing assessment conducted within the past 12 months	

### Student Information (PLEASE WRITE CLEARLY)

Full Name (First, Middle Initial, Last)	Social Security #	Date of Birth	Student Phone # (If Applicable)	Grade (to enter)	Sex M/ F	Race AA, A, ME, NA, W	Hispanic Latino Y/N

### Family Contact Information (PLEASE WRITE CLEARLY)

	Full Name	Home Address	Phone Number	Email
<b>First Parent/Guardian</b>				
<b>Second Parent/Guardian</b>				

### Family Information (PLEASE WRITE CLEARLY)

\*The following information is being collected to facilitate career, speaking, and mentoring opportunities for students.

	Employer	Occupation	Please contact me as a resource for career planning	Education (highest degree earned)
<b>First Parent/Guardian</b>				
<b>Second Parent/Guardian</b>				

### Emergency Information (PLEASE WRITE CLEARLY)

List emergency contacts *OTHER THAN* parent/guardian who we can contact in case of an emergency and with whom your child may leave school.

Name	Relationship to the student	Phone Number	May Leave school with
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

### Medical Information: List for each child below

Food/Substance Allergies \_\_\_\_\_

Hospital Preference: \_\_\_\_\_

Child(ren)'s Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

I agree that the operator may authorize the physician of his/her choice to provide emergency medical care in the event that neither I, my spouse, alternate contact(s), nor my child's doctor can be located immediately. I give consent for Peace Academy to secure any and all necessary medical care for my child. I absolve Peace Academy from liability to my child because of injury in the school, field trip or other school activity away from school. I further understand that Peace Academy will not be responsible for any charges / expenses incurred as a result of emergency/urgent / first aid medical attention provided to my child. I bear full responsibility for expenses of this nature.

**X** \_\_\_\_\_ **Signature of Parent/ Guardian**

**Acknowledgements**

**I acknowledge that unless I submit a written statement to the contrary, Peace Academy has my consent and support for the following statements:**

- Peace Academy may provide general first aid and administer over-the-counter medicine when my child(ren) experience nose bleeds, headaches, stomach aches, flu-like symptoms, etc.
- Peace Academy may transport and supervise my child(ren) on all fieldtrips off the school campus.
- Peace Academy may capture video and still photography, showcase student achievements, and feature live performances throughout the academic year, sharing these promotional activities on its website and social media platforms.
- My child(ren) will only be permitted to walk home or be released to the care of their sibling under the age of 18 years after I/we have submitted a written request and received approval from the Peace Academy administration.
- My child(ren) may participate in water activities such as: sprinklers, water balloons, splash pools, etc.
- My email may be added to the Parent-Teacher Organization (PTO)'s mailing list.

**I acknowledge that I have read and understood Peace Academy Parent/Guardian Student Handbook and Student Code of Conduct (available for view at patulsa.org). All rules and regulations included in this handbook and student code of conduct are subject to the interpretation of the Administration. I also reviewed all school rules with our child (ren). I agree to abide by the provisions/rules included in the Parent Handbook and Student Code of Conduct. I agree to comply with school policies and procedures as may be amended from time to time.**

**Tuition, Registration, and Other Dues:** Tuition/Registration is based on a “full school year contract” and is due in full when a student is first enrolled. However, Peace Academy provides the convenience of 10 monthly payments. Parents are responsible for the entire tuition/registration per child. Also, when a child is enrolled at Peace Academy, it is considered a full school year commitment. Registration and tuition costs do NOT include cost of breakfast, lunch, special activities, supplies, fieldtrips, uniforms, etc.

I agree and commit to make prompt payments as stipulated in the “Fees Schedule” with applicable penalties for late payments. Monthly payments are due by the 5th day of each month; **a penalty fee of \$40 will be assessed after the 9th day of the month for non-payment.** There will be a minimum \$40 charge for any check returned (insufficient funds, account closed, etc.). I further understand that my child(ren) may not be allowed to attend class due to delinquent payments at the discretion of the school administration. **All new students are on probation for first four months.**

X \_\_\_\_\_ **Signature of Parent / Guardian**

2024-2025 KG-12 <sup>th</sup> Grade Expenses	
Per Child Expense Chart	Annual Cost
<b>Tuition</b>	<b>\$7,500</b>
<b>Registration Fee</b>	<b>\$750</b>
<b>Administration Fee (Includes Testing Expenses)</b>	<b>\$250</b>
<b>Technology Fee</b>	<b>\$250</b>
<b>Total Annual Fee:</b>	<b>\$8,750</b>

2024-2025 Preschool Program Expenses		
Per Child Expense Chart	Annual Cost (Full Time)	Annual Cost (Part Time)
<b>Tuition</b>	<b>\$8,000</b>	<b>\$4,000</b>
<b>Registration Fee</b>	<b>\$750</b>	<b>\$750</b>
<b>Total Annual Fee:</b>	<b>\$8,750</b>	<b>\$4,750</b>

To the best of my ability, I/we have provided accurate and truthful information on this application for admission. I understand that incorrect and incomplete information and late or non-payment of fees and /or tuition may result in delays and possible declination of admission. For your application to be accepted, all past due balances must be paid in full and all Registration Fees must be submitted by the deadline. The Registration Fees are non-refundable. I agree and commit to making timely prompt payments as stipulated in the fee schedule.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*“And fulfill (every) promised, for (every) promise will be inquired into (On the Day of Reckoning)” (Surah Al-Israa: Verse 34)*

**NEW STUDENT INFORMATION**

Peace Academy is strongly committed to meeting the needs of its students. In order to provide programs and resources to meet students' needs, Peace Academy seeks accurate and timely information from prospective families regarding the learning history of applicants for admission.

1. List the public school district in which your child resides: \_\_\_\_\_
2. List all previous schools attended (List most recent first):  
Name of School: \_\_\_\_\_ Grade : \_\_\_\_\_ Year : \_\_\_\_\_  
School Phone Number: \_\_\_\_\_ Main Office Email: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
Name of School: \_\_\_\_\_ Grade : \_\_\_\_\_ Year : \_\_\_\_\_  
School Phone Number: \_\_\_\_\_ Main Office Email: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
Reason for leaving previous school (s) \_\_\_\_\_
3. Has the student ever repeated a grade? If yes, describe which grade and why.  
\_\_\_\_\_
4. Has the student ever been suspended, expelled, or received any disciplinary action in school? If yes, describe which grade and why.  
\_\_\_\_\_
5. Does your child have any physical disabilities? If yes, please explain.  
\_\_\_\_\_
6. Has your child been referred for (check one or more of the following as applicable):  
 Learning disabilities     Language processing     ADHD / ADD     Emotional difficulties
7. Has your child been tested for ( check one or more of the following as applicable):  
 Learning disabilities     Language processing     ADHD/ADD     Emotional difficulties  
Initial test date \_\_\_\_\_ Most recent test date \_\_\_\_\_ Please submit a copy of most recent test result.
8. If you marked yes for questions above, please explain.  
\_\_\_\_\_
9. List the subjects in which you believe your child excels - \_\_\_\_\_
10. List the subjects which you believe are difficult for your child- \_\_\_\_\_
11. List any extracurricular school activities your child has participated in during the last school year, ex. clubs, Masjid activities, sports, or special programs- \_\_\_\_\_
12. The student lives with :  
 Both Parents     Father     Mother     Other \_\_\_\_\_
13. Please provide sibling names, school and grade siblings are attending, if applicable.  
\_\_\_\_\_  
\_\_\_\_\_
14. Please share your reasons for applying to Peace Academy:  
\_\_\_\_\_
15. Has your child been vaccinated and boosted for the COVID-19:  
 No     Vaccinated but not boosted     Vaccinated & boosted



# Peace Academy

## Drug & Alcohol Test Consent Form 2024-2025

### (6<sup>th</sup>-12<sup>th</sup> Grade Students Only)

I/We have read and understand the Peace Academy School Substance Abuse Policy and acknowledge that the school implements drug and/or alcohol testing as part of its commitment to uphold this policy.

As parent(s)/guardian(s), I/we understand that the at least once during the academic year, school will request a hair sample of each Peace Academy student in grades 6-12, including transfer students, for the purpose of drug and/or alcohol screening. In cases where there is insufficient hair for sampling, fingernails or saliva sample will be used temporarily until arrangements can be made for hair collection. I/we consent to our son/daughter providing a sample when requested.

As a student, I acknowledge that the school will request a hair sample from me for the purpose of drug and/or alcohol screening. In cases where there is insufficient hair for sampling, fingernails or saliva sample will be used temporarily until arrangements can be made for hair collection. I agree to provide a sample when requested.

I/We authorize the designated school administrators, as specified in the Peace Academy Substance Abuse Policy, to access my son's/daughter's test results from the drug testing company.

We authorize Peace Academy to conduct drug and/or alcohol testing in accordance with the school's Substance Abuse Policy. And hereby release and indemnify Peace Academy School and its Board of Trustees, staff, employees, agents, and representatives from any and all liability, claims, damages, and costs that may arise from any actions taken as a result of son's/daughter's drug testing.

We understand that declining to sign this consent form renders a student ineligible for enrollment at Peace Academy School.

\_\_\_\_\_  
Student Name(s)

\_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Student Signature(s)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date





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## PREVIOUS SCHOOL RECORDS REQUEST

To Whom It May Concern:

Previous School Information:

School Name: \_\_\_\_\_ District: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

In accordance with the Family Education Rights and Privacy Act (FERPA), 34DFR 99.31, transfer of education records is requested for:

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Grade: \_\_\_\_\_

- Please Include:**
- Birth Certificate
  - Copy of the Social Security Card or ID Number
  - Report Cards, Standardized Test Scores, Attendance Records
  - Records of any Special Need Accommodations
  - Any Special Education Information
  - Health & Immunization Records
  - Disciplinary Referrals, Counseling, Detention and/or Suspension Records

We request that all permanent school records of the student(s) be mailed, emailed or faxed to:

**PEACE ACADEMY**

**4620 S Irvington Ave  
Tulsa, OK 74135**

**Phone: (918) 627-1040**

**Fax: (918) 561-6875**

**Email: [office@patulsa.org](mailto:office@patulsa.org)**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you,  
Peace Academy Admissions Office

Peace Academy does not discriminate on the basis of race, color, gender, religion or ethnic origin in its admissions, in administration of its educational programs and extracurricular activities.

<b>Office Use Only:</b>
_____
Date of Submission