

## Acceptable Use of Technology Agreement for Students

Students in Peace Academy (the School) must develop the research, information fluency, and technology skills that will allow them to be successful in this digital world, as well as the skills necessary to live safely and in adherence to our Islamic values. Computer access and access to the Internet, digital communication and collaboration tools, and online learning spaces are critical to teaching these skills. The guidelines set forth in this document are based on the Children's Internet Protection Act (CIPA), Children's Online Privacy Protection Act (COPPA) and ISTE Standards.

Failure to adhere to School policies, procedures, and guidelines for the use of School technology resources may result in revocation or restriction of access privileges and / or disciplinary action as defined in the Student Behavior Handbook. In addition to the School's standard consequences for misbehavior, any network misuse or illegal activities may result in contact with the student's parent/guardian, or if a violation of law has occurred, contact with law enforcement authorities.

### I will:

- Follow all School and classroom policies, procedures and guidelines when using technology.
- Use all School technology resources to create files and projects for school related work, research, and college and career planning.
- Keep my user names and passwords private.
- Treat others with respect and use appropriate language in all of my electronic interactions with others.
- Immediately tell a teacher or other adult staff member if I receive an electronic comment or communication that makes me feel uncomfortable, or if I accidentally access inappropriate materials, pictures, video, or websites.
- Respect the work and intellectual property rights of others, and I will not intentionally copy, damage, or delete another user's work. I will properly cite my sources when I use someone's information, pictures, media, or other work in my own projects and assignments.
- Respect the privacy of others. I will limit all in-school photography, video and audio recording to educational use. I understand that this applies to both School technology resources and my personal electronic devices.

Student Initials: \_\_\_\_\_ Parent/Guardian Initials: \_\_\_\_\_

### I will not:

- Use School technology resources to find, create, or send information to spread lies or misinformation; or harass, harm, or bully others.
- Use technology to gain unauthorized or inappropriate access to School technology resources.
- Use, retrieve, download, store, or send improper language, pictures, programs or other digital content.
- Use School technology resources or my personal electronic device/wearable electronic accessories (e.g. smartwatches) to cheat. I will not get or give answers to tests; search for and / or copy answers or information on the Internet or other electronic resources contained on or in any technology resource or device; copy and submit someone else's information or assignment as my own; or conduct other similar forms of electronic cheating.
- Access inappropriate or blocked resources using personal Wi-Fi accounts, 3G/4G, anonymous proxy sites, or by any other manner while on School property during school hours.

- Share or post any personally identifiable information about others or myself that could help someone locate or contact others or me. This includes such things as e-mail address, full name, home or school address, phone number, parent's or guardian's names, and school name.

Student Initials: \_\_\_\_\_ Parent/Guardian Initials: \_\_\_\_\_

**I understand:**

- Use of School technology resources, including networks, computers or mobile devices, and the Internet is a privilege, which may be denied, revoked, or restricted at any time for misuse or abusive conduct.
- The School reserves all rights to control its technology resources and may monitor or restrict a user's technology resources. The School may search any computer, mobile device, or electronic storage device that is assigned to a user or used on any School computer or network; and retrieve, alter, and delete any data created, received, or maintained by any user using School technology resources.
- Use of the School technology resources is at my own risk; the system is provided on an "as is, as available" basis; and the School is not responsible for any loss, damage, or unavailability of data stored on the system regardless of the cause.
- Online learning spaces and communication and collaboration tools should be treated as a classroom space, and language and behavior that is not appropriate in the physical classroom is not appropriate in online spaces, no matter what time of day those spaces are accessed.

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Assignments in online learning spaces are just like any other assignment in school, and students are expected to follow all policies and procedures in the Student Behavior Handbook, including all policies related to cheating, plagiarism, and acceptable use of technology.

- Personal electronic devices are at an increased risk of being stolen, misplaced, or damaged, and the School is not responsible for any damage or theft of personal property.
- Use of personal electronic devices during the school day should be limited to legitimate educational purposes.
- I may be subject to disciplinary action for using technology in violation of School policies, procedures, guidelines, or the Student Behavior Handbook.

Student Initials: \_\_\_\_\_ Parent/Guardian Initials: \_\_\_\_\_

**By signing below or through the *Acceptable Use of Technology Agreement* Google Form, I agree to follow Peace Academy's Guidelines as delineated above. I understand my use of School technology resources is a privilege rather than a right and requires proper online behavior. I understand failure to adhere to the guidelines above will result in loss of privileges concerning use and access of technology on school grounds.**

Student Name (Please Print): \_\_\_\_\_ Student ID#: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_