

## Fully Accredited Private School



Dear Parents,  
Assalamu-Alaikum Warahmatullahi Wabarakatuh.

Thank you for considering Peace Academy for the education of your child(ren). The following registration packet has been carefully designed to acquaint you with our school as you carefully consider the educational opportunities available for your family. At Peace Academy, we strive to offer opportunities for each student to grow into a committed, balanced, academically excellent, Muslim-American citizen.

The estimated cost to attend Peace Academy is \$6000 per child (excluding registration and other fees). However, the **tuition** will be \*subsidized for 2018-2019 school year at **\$5,200 per first child** in grades Kindergarten-Twelfth and tuition for siblings is further subsidized.

\*Most families only pay 50%-80% of the cost to educate each child. This additional subsidy is covered by donations which may likely include zakat and sadaqa. Please make every effort to pay in full if you are not eligible to receive zakat and sadaqa.

### REGISTER BEFORE JUNE 4, 2018 AND SAVE!

	<b>Early Bird Special (On or before June 4, 2018)</b>	<b>Regular (After June 4, 2018)</b>
Registration Fee	\$360.00	\$460.00

Should any questions arise as you review the registration packet, please call the school office at 918-627-1040. Please also check out our new website at [www.patulsa.org](http://www.patulsa.org). We will make every possible effort to assist you with the admissions process, inshallah.

Sincerely,  
Zaheer Arastu  
Principal

#### **Important Notes:**

- For your application to be accepted, all past due balances must be paid and all Registration Fees must be submitted with the application.
- The Registration Processing Fee is non-refundable.
- If you choose to participate in the 10 month monthly payment plan then Tuition will be due by the 5<sup>th</sup> of every month starting in August 2018 through Smart Tuition.
- If tuition is not paid first week of the month, a \$40 late fee will be incurred.
- All credit card transactions will inquire a \$5.00 charge.
- All payments over \$1000.00 should be made by check or cash only (for full annual tuition payment)



Vision: Building Generations of Balanced and Academically Excellent Muslim-American Citizens

# PEACE ACADEMY (Nonprofit)

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### ENROLLMENT FORM FOR 2018-2019 (NEW Student)

#### IMPORTANT DATES (Please complete all information)

Placement Test Fee	:	\$40 per family
Standardized Test Fee	:	\$25 per child
Drug Testing Fee	:	\$50 per child (only for 6 <sup>th</sup> to 12 <sup>th</sup> grades)
Early Registration Fee	:	\$360 per child (Non-Refundable)
Registration Fee after June 4 <sup>th</sup> 2018	:	\$460 per child (Non-Refundable)

- \*White
- \*Black or African or American
- \*Middle Eastern
- \*Native American
- \*Asian

#### Enrollment Checklist:

Application Checked    Birth Certificate    Immunization Record    Previous School Record    Vision and Hearing assessment conducted within the past 12 months

#### Student(s)' Information (please write clearly)

Name (First, Middle Initial, Last)	Social Security #	Date of Birth	Sex: M/ F	Grade to enter	Race *(W, AA, ME, NA, A)

Are you of Hispanic/Latino descent: Yes No

#### Family Contact Information (please write clearly)

Guardian	Name (First, Last)	Address	Home Phone	Cell Phone	Email
FATHER					
MOTHER					

#### Family Information (please write clearly)

\*The following information is being collected to facilitate career, speaking, and mentoring opportunities for students.

Guardian	Employer	Occupation	Please contact me as a resource for career planning	Education (highest degree earned)
FATHER				
MOTHER				

#### Emergency Information (please write clearly)

List emergency contacts OTHER THAN parents/guardian who we can contact in case of an emergency and with whom your child may leave school.

Name	Relationship to the student	Phone	May Leave school with
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

#### Medical Information (food or substance allergies, etc.): List for each child below

Hospital Preference: \_\_\_\_\_

Child(ren)'s Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

I agree that the operator may authorize the physician of his/her choice to provide emergency medical care in the event that neither I, my spouse, alternate contact(s), nor my child's doctor can be located immediately. I give consent for Peace Academy to secure any and all necessary medical care for my child. I absolve Peace Academy from liability to my child because of injury in the school, field trip or other school activity away from school. I further understand that Peace Academy will not be responsible for any charges / expenses incurred as a result of emergency/urgent / first aid medical attention provided to my child. I bear full responsibility for expenses of this nature.

**X** \_\_\_\_\_ **Signature of Parent / Guardian**

Peace Academy does not discriminate on the basis of race, color, gender, religion or ethnic origin in its admissions, in administration of its educational programs and extracurricular activities.

4620 S Irvington Ave Tulsa, OK 74135 ♦ office@patulsa.org ♦ www.patulsa.org ♦ Phone/Fax: 918-627-1040

Enrollment Packet

**CONSENT**

**MEDICINES:** I hereby  give  do not give Peace Academy my consent to administer pain reliever, cough medicine (cough drops, Dayquil, Tums, Pepto-Bismol when my child(ren) experience headache, stomachache or flu-like symptoms.

**WALKING HOME:** I hereby  give  do not give my consent for my child(ren) to be allowed to walk home or to be released to the care of the named sibling \_\_\_\_\_ who is under the age of 18 years

**WATER ACTIVITIES:** I hereby  give  do not give my consent for my child(ren) to participate in water activities:  sprinklers  splashing pools  swimming pools  other bodies of water

**FIELD TRIPS:** I hereby  give  do not give my consent for my child(ren) to be transported and supervised by the school staff on all field trips off school campus.

**PTO:** I would like to be part of PTO and its email list.  Yes  No

**PARENT COMMENTS:**

**Acknowledgements**

**I acknowledge that I have read and understood Peace Academy Parent/Student Handbook and Student Code of Conduct (available for view at <http://peaceacademytulsa.org/parenthandbook.html>). All rules and regulations included in this handbook and student code of conduct are subject to the interpretation of the Administration. I also reviewed all school rules with our child (ren). I agree to abide by the provisions/rules included in the Parent Handbook and Student Code of Conduct. I agree to comply with school policies and procedures as may be amended from time to time.**

Peace Academy may conduct video, still photography, display of student work and live performances throughout the academic year. I agree that unless I submit a written statement to the contrary, Peace Academy has my consent and support to include my child(ren) in such promotional activity.

Tuition and Other Dues: Tuition is based on a "full school year contract" and is due in full when a student is first enrolled. However, we provide the convenience of 10 monthly payments. Parents are responsible for the entire tuition per child. Also, when a child is enrolled at Peace Academy, it is considered a full school year commitment. Registration and tuition costs do NOT include cost of breakfast, lunch, special activities, supplies, fieldtrips, uniforms, etc.

Families <u>with</u> a Preschooler 2018-2019			Families <u>without</u> a Preschooler 2018-2019		
# of children	Annual Tuition	Actual Cost Incurred by School	# of children	Annual Tuition	Actual Cost Incurred by School
Preschool	\$5,500	\$6,000	1 Child	\$5,200	\$6,000
Preschool + 1 Child	\$9,600	\$12,000	2 Children	\$8,300	\$12,000
Preschool + 2 Children	\$11,950	\$18,000	3 Children	\$11,450	\$18,000
Preschool + 3 Children	\$14,750	\$24,000	4 Children	\$12,500	\$24,000
Preschool + 4 Children	\$17,550	\$30,000	5 Children	\$13,500	\$30,000

I agree and commit to make prompt payments as stipulated in the "Fees Schedule" with applicable penalties for late payments. Monthly payments are due on the 1st day of each month; a late fee of \$30 will be assessed after the 5th day of the month for non-payment. There will be a minimum \$40 charge for any check returned (insufficient funds, account closed, etc). I further understand that my child(ren) may not be allowed to attend class due to delinquent payments at the discretion of the school administration. **All new students are on probation for first three months.**

X \_\_\_\_\_  
Signature of Parent / Guardian

To the best of my ability, I/we have provided accurate and truthful information on this application for admission. I understand that incorrect and incomplete information and late or non-payment of fees and /or tuition may result in delays and possible declination of admission. For your application to be accepted, all past due balances must be paid in full and all Registration Fees must be submitted with the application. The Registration Processing Fee is non-refundable. I agree and commit to making timely prompt payments as stipulated in the fee schedule.

**Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_**  
**"And fulfill (every) promised, for (every) promise will be inquired into (On the Day of Reckoning)" Surah Al-Israa verse 34**

**NEW STUDENT INFORMATION**

Peace Academy is strongly committed to meeting the needs of its students. In order to provide programs and resources to meet students' needs, Peace Academy seeks accurate and timely information from prospective families regarding the learning history of applicants for admission.

1. List the public school district in which your child resides: \_\_\_\_\_

2. List all previous schools attended (List most recent first):

Name of School: \_\_\_\_\_ Grade : \_\_\_\_\_ Year : \_\_\_\_\_

School Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Name of School: \_\_\_\_\_ Grade: \_\_\_\_\_ Year: \_\_\_\_\_

School Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Reason for leaving previous school (s) \_\_\_\_\_

3. Has the student ever repeated a grade? If yes, describe which grade and why. \_\_\_\_\_

4. Has the student ever been suspended, expelled, or received any disciplinary action in school? If yes, describe which grade and why. \_\_\_\_\_

5. Does your child have any physical disabilities? If yes, please explain.

\_\_\_\_\_

6. Has your child been referred for (check one of the following):

Learning disabilities     Language processing     ADHD / ADD     Emotional difficulties

7. Has your child been tested for (check one of the following):

Learning disabilities     Language processing     ADHD/ADD     Emotional difficulties

Initial test date \_\_\_\_\_ Most recent test date \_\_\_\_\_ Please submit a copy of most recent test result.

8. If yes, please explain.

\_\_\_\_\_

9. List the subjects in which you believe your child excels - \_\_\_\_\_

10. List the subjects which you believe are difficult for your child- \_\_\_\_\_

11. List any extracurricular school activities your child has participated in during the last school year, ex. clubs, Masjid activities, sports, or special programs- \_\_\_\_\_

12. The student lives with :

Both Parents     Father     Mother     Other \_\_\_\_\_

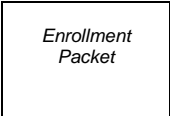
Please give name, school and grade siblings are attending

\_\_\_\_\_

\_\_\_\_\_

13. Please share your reasons for applying to Peace Academy \_\_\_\_\_

\_\_\_\_\_





Vision: Building Generations of Balanced and Academically Excellent Muslim-American Citizens

# PEACE ACADEMY

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### Admission Requirements 2018–2019

Please read the following instructions carefully. They have been prepared to assist you in the application process. **Parents will be notified of admission status once the admission process is complete.**

**The following requirements apply to new applicants:**

- **Enrollment Form:** Fully completed and signed enrollment forms with all supporting documents must be submitted. Incomplete or inaccurate applications may result in delay and possible loss of admission.
- **Fees and Tuition:** All Fees and Tuition must be paid as stipulated in the Fee Schedule. **The registration fee is non-refundable.** Once the child is in school, no refunds or cancellations of tuition and / or other fees will be made regardless of subsequent absences, withdrawal or dismissal of the student from the school.
- **Transfer Records:** Transferring Students must have a satisfactory report and a letter of recommendation from the previous school attended. A signed release letter for the student's transfer record is required. (please see attached form). A copy of the student's standardized exams for the past years and Individual Education Plan (IEP if applicable) must be attached to the application.
- **All Applicants:** Parents and students will be required to attend an interview as part of the admission process.
- **Age Eligibility:** Students must meet the minimum age requirement by September 1<sup>st</sup> of the academic year applied for. For example:
  - Pre K students must be three/four years of age by September 1<sup>st</sup> of this year
  - KG students must be five years of age by September 1<sup>st</sup> of this year etc.Eligibility for higher grades will be based on a combination of age, maturity, school records and the placement test / evaluation.

**Waiting List / Availability of Seats:** Depending on the grade applied for, seats may or may not be available, and the applicant may be placed on a waiting list. In this event, you will be notified and given a waitlist rank based on the date your application was received. At this point you may choose to withdraw your application but the registration fee will not be refunded.

- **Probation Period:** New students are on probation for the **first four months** that they are enrolled at school and may be dismissed from the school at any time for valid academic or disciplinary reasons.
- **Special Education / ESL:** Peace Academy currently does not provide special education / ESL or alternative programs and as such will not be able to enroll students recommended for these programs.
- **Financial Assistance:** Peace Academy offers limited financial assistance (for tuition only) to qualified applicants. A separate application is necessary and must be submitted prior to the deadline for Financial Assistance Applications. If you feel you are eligible for financial assistance please contact the office at 918-627-1040. Financial Assistance is funded primarily by the Sadaqah/Zakaah and community members' donations.

**NOTE: Parents are responsible for keeping student information current (address change, phone number, immunization records etc).**

**FOR ALL QUESTIONS, please call 918-627-1040**



# PEACE ACADEMY

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## PREVIOUS SCHOOL RECORDS REQUEST

To Whom It May Concern:

Previous School Address: School name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

In accordance with the Family Education Rights and Privacy Act (FERPA), 34CFR 99.31, transfer of education records is requested for:

\_\_\_\_\_  
Student's Name Date of Birth Grade

\_\_\_\_\_  
Student's Name Date of Birth Grade

\_\_\_\_\_  
Student's Name Date of Birth Grade

We request that all permanent school records for him/her be mailed or faxed to:

**Peace Academy**  
**4620 S Irvington Ave**  
**Tulsa, OK 74135**  
**Phone/Fax 918-627-1040**

**PLEASE INCLUDE:**

- Birth Certificate
- A copy of the child's Social Security Card/I.D. Number
- Report Cards, Standardized Test Scores, Attendance Records
- Records of any special need accommodation
- Any Special Education Information
- Health and Immunization Records
- Disciplinary referrals, counseling, detention, suspension etc.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Thank you,  
Admissions Office

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