



Peace Academy

4620 S. Irvington
Tulsa, OK 74135

STAFF APPLICATION

Personal Data

Please Print Clearly Current Date _____ Date Available for Employment _____

Name _____ Social Security Number ____ - ____ - _____

Are you over 21 years of age? Yes ___ No ___. If no, employment is subject to verification that you are of minimum legal age.

Current Address _____
Number Street City State Zip

Current Address Temporary Until _____ Current Phone Number _____
Date (Area Code) Number

Permanent Home Address _____
Number Street City State Zip

Home Telephone _____
(Area Code) Number

In case of an emergency notify: Name _____ Telephone Number _____

Address _____
Number Street City State Zip

Employment Preference

Position applied for _____ Rate of pay expected \$ _____ per _____

Working hours: Full Time _____ Part Time _____ Substitute _____

Specify days and hours if part time

Position-Related Work Experience

List in order, last or present employer first. IF THERE IS ANY EMPLOYER YOU DO NOT WISH US TO CONTACT, PLEASE PLACE A NOTICE ON THE REFERENCE.

Dates Month/Year	Name/Address of Employer	Rate of Pay	Supervisor's Name, Title, and Phone #	Reason for Leaving
From		Start		
To		Finish		

Job Title: _____ Describe in detail the work you did.

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To		Finish		

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From		Start		
To		Finish		

Job Title: _____ Describe in detail the work you did.

Military Service Record

Have you served in the armed forces? No ___ Yes ___ If yes, which branch? _____

Dates of duty from _____ to _____. Rank at time of discharge _____

Were your duties in the service applicable to the position for which you are applying? If yes, please describe: _____

Educational Preparation

Name and Address of School or Institution	Degree Received	Year of Graduation	Course or Major
High School			
Colleges/Universities			
Other			

Personal References

Do not include former employees or relatives.

Name	Address City/State/Zip	Telephone and email address

Summary of Qualifications

In the space below, please list the skill, experiences, or qualifications that will make you successful as an employee of Peace Academy.

Your Educational Philosophy (for teaching position applicants only)

Notices to Applicant

Peace Academy does not discriminate in employment policies regarding selection, transfer, promotion, termination, compensation, or other benefits on the basis of race, creed, national origin, color, religion, age, disability, or sex.

Peace Academy is an equal opportunity/affirmative action employer.

Peace Academy is a tobacco-free work place policy.

The acceptance of an application is not a promise of employment.

Your application will remain active throughout the current school year.

Substitute teachers who have taught at Peace Academy for 40 cumulative hours will be considered first for any teacher vacancy.

Teachers, upon notification of employment, will be asked to sign an agreement that they will abide by the Peace Academy Dress Code and conduct for teachers and staff.

Thank You

Important Authorization and Certification

I authorize Peace Academy to contact the persons and organizations named by me on this application form or on any attachments to this application for the purpose of obtaining confidential references.

I certify that to the best of my knowledge the facts set forth in the application are accurate and complete, and I understand that intentional falsification or omission could be grounds for dismissal.

Signature of Applicant _____ Date _____