



# PEACE ACADEMY

## Fully Accredited Private School

Dear Parents,

Assalamu-Alaikum Warahmatullahi Wabarakatuh.

Thank you for considering Peace Academy for the education of your child(ren). The following registration packet has been carefully designed to acquaint you with our school as you carefully consider the educational opportunities available for your family. At Peace Academy, we strive to offer opportunities for each student to grow into a committed, balanced and academically excellent Muslim-American citizen.

The estimated cost to attend Peace Academy is **\$10,500** per child (excluding registration and other fees). However, the tuition will be **\*subsidized** for 2023-2024 school year at \$6,300 per first child in grades Kindergarten-Twelfth; tuition for additional children is further subsidized. We encourage families to pay the actual cost per child, if they are able to do so. The difference will be considered a donation and can be used for itemized deduction on your tax returns. Please refer to the charts below for actual charge verses the subsidized tuition.

<b>Families <u>with</u> a Preschooler 2023-2024</b> (Plus \$400 for each additional Preschooler)		
<b># of children</b>	<b>Annual Tuition</b>	<b>Actual Cost Incurred by School</b>
Preschool	\$6,700	\$10,500
Preschool + 1 Child	\$11,400	\$21,000
Preschool + 2 Children	\$16,200	\$31,500
Preschool + 3 Children	\$19,000	\$42,000
Preschool + 4 Children	\$21,800	\$52,500

<b>Families <u>without</u> a Preschooler 2023-2024</b> (No Preschoolers)		
<b># of children</b>	<b>Annual Tuition</b>	<b>Actual Cost Incurred by School</b>
1 Child	\$6,300	\$10,500
2 Children	\$11,000	\$21,000
3 Children	\$15,800	\$31,500
4 Children	\$18,600	\$42,000
5 Children	\$21,400	\$52,500

## Register before June 2<sup>nd</sup>, 2023 and SAVE!

<b>Registration Fee</b> (Non-Refundable)	<b>Early Bird Special</b> (On or before June 2 <sup>nd</sup> , 2023)	<b>Regular</b> (After June 2 <sup>nd</sup> , 2023)
	<b>\$360.00</b>	<b>\$460.00</b>

### Important Notes:

- For your application to be accepted, all past due balances must be paid and all Registration Fees must be submitted with the application.
- If you choose to participate in the 10 month monthly payment plan then Tuition will be due by the 5<sup>th</sup> of every month starting in August 2023 through Blackbaud (formally known as Smart Tuition).
- If tuition is not paid by the 5th day of every month then a late fee of \$40 will be assessed by Blackbaud (third party).
- All credit card transactions will inquire a \$5.00 charge.
- All payments over \$1000 are recommended to be paid by check or cash (for full annual tuition payment).



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## Admission Requirements 2023-2024

Please read the following instructions carefully. They have been prepared to assist you in the application process. **Parents will be notified of admission status once the admission process is complete.**

The following requirements apply to **new applicants**:

- **Enrollment Form:** Duly completed and signed enrollment forms with all supporting documents must be submitted. Incomplete or inaccurate applications may result in delay and possible loss of admission.
- **Fees and Tuition:** All Fees and Tuition must be paid as stipulated in the Fee Schedule. **The registration Fee is non-refundable.** *Once the child is in school, no refunds or cancellations of tuition and / or other fees will be made regardless of subsequent absences, withdrawal or dismissal of the student from the school.*
- **Transfer Records:** Transferring Students must have a satisfactory report and a letter of recommendation from the previous school attended. A signed release letter for the student's transfer record is required. (Please see attached form). A copy of the student's standardized exams for the past years and Individual Education Plan (IEP if applicable) must be attached to the application.
- **All Applicants:** Parents and students will be required to attend an interview as part of the admission process.
- **Age Eligibility:** Students must meet the minimum age requirement by September 1<sup>st</sup> of the academic year applied for. For example:
  - Pre-K3 students must be three years of age before starting Pre-K3.
  - Pre-K4 students must be four years of age before starting Pre-K4.
  - KG students must be five years of age by September 1<sup>st</sup> of this year etc.
  - Eligibility for higher grades will be based on a combination of age, maturity, school records and the placement test / evaluation.
- **Waiting List / Availability of Seats:** Depending on the grade applied for, seats may or may not be available, and the applicant may be placed on a waiting list. In this event, you will be notified and given a waitlist rank based on the date your application was received. At this point you may choose to withdraw your application, as noted; the registration fee will not be refunded.
- **Probation Period:** New students are on probation for the first four months that they are enrolled at school and may be dismissed from the school at any time for valid academic or disciplinary reasons.
- **Special Education / ESL:** Peace Academy currently does not provide special education / ESL or alternative programs and as such will not be able to enroll students recommended for these programs.
- **Financial Assistance:** Peace Academy offers limited financial assistance (for tuition only) to qualified applicants. A separate application is necessary and must be submitted prior to the deadline for Financial Assistance Applications. If you feel you are eligible for financial assistance please contact the office at 918-627-1040. Financial Assistance is funded primarily by the Sadaqah/Zakaah and community members' donations.

**NOTE: Parents are responsible for keeping student information current (address change, phone number, immunization records etc.)**

**FOR ALL QUESTIONS, please call 918-627-1040**



Vision: Building Generations of Balanced and Academically-Excellent Muslim American Citizens

**PEACE ACADEMY (Non-Profit)**  
**Fully Accredited Private School**  
**ENROLLMENT FORM FOR 2023-2024 (NEW Student)**

**IMPORTANT DATES (Please complete all information)**

Placement Test Fee	: \$40 per family
Standardized Test Fee	: \$25 per child (KG to 11 <sup>th</sup> grades)
Drug Testing Fee	: \$50 per child (6 <sup>th</sup> to 12 <sup>th</sup> grades)
Registration Fee	: \$460 per child (Non-Refundable)
Early Registration Fee (deadline: June 2 <sup>nd</sup> , 2023)	: \$360 per child (Non-Refundable)

**Enrollment Checklist:**

- Application Checked     Birth Certificate  
 Immunization Record     Previous School Record  
 Vision & Hearing assessment conducted within the past 12 months

\*Black or African or American, \*Middle Eastern, \*White. \*Native American. \*Asian

**Student(s)' Information (PLEASE WRITE CLEARLY)**

Full Name (First, Middle Initial, Last)	Social Security #	Date of Birth	Student Phone # (If Applicable)	Grade (to enter)	Sex M/ F	Race AA, ME, W, NA, A	Hispanic Latino Y/N

**Family Contact Information (PLEASE WRITE CLEARLY)**

	Full Name	Home Address	Phone Number	Email
First Parent/Guardian				
Second Parent/Guardian				

**Family Information (PLEASE WRITE CLEARLY)**

\*The following information is being collected to facilitate career, speaking, and mentoring opportunities for students.

	Employer	Occupation	Please contact me as a resource for career planning	Education (highest degree earned)
First Parent/Guardian				
Second Parent/Guardian				

**Emergency Information (PLEASE WRITE CLEARLY)**

List emergency contacts OTHER THAN parents/guardian who we can contact in case of an emergency and with whom your child may leave school.

Name	Relationship to the student	Phone Number	May Leave school with
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

**Medical Information: List for each child below**

Food/Substance Allergies \_\_\_\_\_

Hospital Preference: \_\_\_\_\_

Child(ren)'s Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

I agree that the operator may authorize the physician of his/her choice to provide emergency medical care in the event that neither I, my spouse, alternate contact(s), nor my child's doctor can be located immediately. I give consent for Peace Academy to secure any and all necessary medical care for my child. I absolve Peace Academy from liability to my child because of injury in the school, field trip or other school activity away from school. I further understand that Peace Academy will not be responsible for any charges / expenses incurred as a result of emergency/urgent / first aid medical attention provided to my child. I bear full responsibility for expenses of this nature.

**X** \_\_\_\_\_ **Signature of Parent / Guardian**

**CONSENTS**

<b>Medicines</b>	I hereby <input type="checkbox"/> give <input type="checkbox"/> do not give Peace Academy my consent to administer pain reliever, cough medicine (cough drops, Dayquil, Tums, Pepto-Bismol) when my child(ren) experience headache, stomachache or flu-like symptoms.
<b>Walking Home</b>	I hereby <input type="checkbox"/> give <input type="checkbox"/> do not give my consent for my child(ren) to be allowed to walk home or to be released to the care of the named sibling _____ who is under the age of 18 years.
<b>Water Activities</b>	I hereby <input type="checkbox"/> give <input type="checkbox"/> do not give my consent for my child(ren) to participate in water activities: <input type="checkbox"/> sprinklers <input type="checkbox"/> splashing pools <input type="checkbox"/> swimming pools <input type="checkbox"/> other bodies of water
<b>Field Trips</b>	I hereby <input type="checkbox"/> give <input type="checkbox"/> do not give my consent for my child(ren) to be transported and supervised by the school staff on all field trips off school campus.
<b>PTO</b>	I would like to be part of PTO and its email list. <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Comments:</b>	

**Acknowledgements**

**I acknowledge that I have read and understood Peace Academy Parent/Student Handbook and Student Code of Conduct (available for view at [www.patulsa.org](http://www.patulsa.org)). All rules and regulations included in this handbook and student code of conduct are subject to the interpretation of the Administration. I also reviewed all school rules with our child (ren). I agree to abide by the provisions/rules included in the Parent Handbook and Student Code of Conduct. I agree to comply with school policies and procedures as may be amended from time to time.**

Peace Academy may conduct video, still photography, display of student work and live performances throughout the academic year. I agree that unless I submit a written statement to the contrary, Peace Academy has my consent and support to include my child(ren) in such promotional activity.

Tuition and Other Dues: Tuition is based on a “full school year contract” and is due in full when a student is first enrolled. However, we provide the convenience of 10 monthly payments. Parents are responsible for the entire tuition per child. Also, when a child is enrolled at Peace Academy, it is considered a full school year commitment. Registration and tuition costs do NOT include cost of breakfast, lunch, special activities, supplies, fieldtrips, uniforms, etc.

I agree and commit to make prompt payments as stipulated in the “Fees Schedule” with applicable penalties for late payments. Monthly payments are due on the 1st day of each month; **a late fee of \$40 will be assessed after the 5th day of the month for non-payment.** There will be a minimum \$40 charge for any check returned (insufficient funds, account closed, etc). I further understand that my child(ren) may not be allowed to attend class due to delinquent payments at the discretion of the school administration. **All new students are on probation for first four months.**

X \_\_\_\_\_ Signature of Parent / Guardian

<b>Families with a Preschooler 2022-2023</b> (Plus \$400 for each additional Preschooler)		
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To the best of my ability, I/we have provided accurate and truthful information on this application for admission. I understand that incorrect and incomplete information and late or non-payment of fees and /or tuition may result in delays and possible declination of admission. For your application to be accepted, all past due balances must be paid in full and all Registration Fees must be submitted with the application. The Registration Processing Fee is non-refundable. I agree and commit to making timely prompt payments as stipulated in the fee schedule.

**Parent/Guardian’s Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*“And fulfill (every) promised, for (every) promise will be inquired into (On the Day of Reckoning)” Surah Al-Israa verse 34*

**NEW STUDENT INFORMATION**

Peace Academy is strongly committed to meeting the needs of its students. In order to provide programs and resources to meet students' needs, Peace Academy seeks accurate and timely information from prospective families regarding the learning history of applicants for admission.

1. List the public school district in which your child resides: \_\_\_\_\_
2. List all previous schools attended (List most recent first):  
Name of School: \_\_\_\_\_ Grade : \_\_\_\_\_ Year : \_\_\_\_\_  
School Phone Number: \_\_\_\_\_ Main Office Email: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
Name of School: \_\_\_\_\_ Grade : \_\_\_\_\_ Year : \_\_\_\_\_  
School Phone Number: \_\_\_\_\_ Main Office Email: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
Reason for leaving previous school (s) \_\_\_\_\_
3. Has the student ever repeated a grade? If yes, describe which grade and why.  
\_\_\_\_\_
4. Has the student ever been suspended, expelled, or received any disciplinary action in school? If yes, describe which grade and why.  
\_\_\_\_\_
5. Does your child have any physical disabilities? If yes, please explain.  
\_\_\_\_\_
6. Has your child been referred for (check one of the following):  
 Learning disabilities     Language processing     ADHD / ADD     Emotional difficulties
7. Has your child been tested for (check one of the following):  
 Learning disabilities     Language processing     ADHD/ADD     Emotional difficulties  
Initial test date \_\_\_\_\_ Most recent test date \_\_\_\_\_ Please submit a copy of most recent test result.
8. If you marked yes for questions above, please explain.  
\_\_\_\_\_
9. List the subjects in which you believe your child excels - \_\_\_\_\_
10. List the subjects which you believe are difficult for your child- \_\_\_\_\_
11. List any extracurricular school activities your child has participated in during the last school year, ex. clubs, Masjid activities, sports, or special programs- \_\_\_\_\_
12. The student lives with :  
 Both Parents     Father     Mother     Other \_\_\_\_\_
13. Please provide sibling names, school and grade siblings are attending, if applicable.  
\_\_\_\_\_  
\_\_\_\_\_
14. Please share your reasons for applying to Peace Academy:  
\_\_\_\_\_
15. Has your child been vaccinated and boosted for the COVID-19:  
 No     Vaccinated but not boosted     Vaccinated & boosted



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## PREVIOUS SCHOOL RECORDS REQUEST

To Whom It May Concern:

Previous School Information:

**School Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

In accordance with the Family Education Rights and Privacy Act (FERPA), 34DFR 99.31, transfer of education records is requested for:

**Student Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Please Include:**

- Birth Certificate
- Copy of the Social Security Card or ID Number
- Report Cards, Standardized Test Scores, Attendance Records
- Records of any Special Need Accommodations
- Any Special Education Information
- Health & Immunization Records
- Disciplinary Referrals, Counseling, Detention and/or Suspension Records

We request that all permanent school records of the student(s) be mailed, emailed or faxed to:

**PEACE ACADEMY**

**4620 S Irvington Ave  
Tulsa, OK 74135**

**Phone: (918) 627-1040**

**Fax: (918) 561-6875**

**Email: [office@patulsa.org](mailto:office@patulsa.org)**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you,  
Peace Academy Admissions Office

Peace Academy does not discriminate on the basis of race, color, gender, religion or ethnic origin in its admissions, in administration of its educational programs and extracurricular activities.

**Office Use Only:**

\_\_\_\_\_  
Date of Submission