

Note: Please check with the school's administrative office for availability of space before submitting this application for file.

## Following fees must be submitted in FULL at the time of application submission:

- Room charge with janitorial fees
- Cost for additional items
- Security deposit (\$100)

Date of Application:		Date of Event:	
Event Contact:		Phone:	
Email:	Organization Name:		
Address:		_ City:	Zip:
Space Requested: Gym	Cafeteria Ti	me Requested:	
Number of attendees:	Will you charge admission	?YesNo If	yes, how much?

### **Event Rules:**

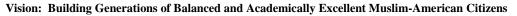
- The applicant agrees to be responsible for any damages that may occur to the building, equipment or premises as a result of the event.
- The school does not accept any liability for sickness, accidents or injuries of persons on premises.
- Parking must be in designated areas. NO parking on the *red fire lane*, the walkways or the grass.
- No smoking or vaping in or around the facility.
- Children should not be left unattended at any time.
- Applicant(s) will be held responsible if any items in lockers are missing or tampered with.
- Building doors must be closed at the conclusion of the event.

I release/waive/discharge all claims against Peace Academy, their entities, employees, and volunteers for any sickness or injuries sustained during or in the course of this activity. I agree that this waiver includes any claims that may arise by any reason.

### I, the undersigned, do hereby agree to abide by the aforementioned rules.

Signature:	Date:	Phone:
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\*Please complete rental agreement form on page 2 (back of this page). *Incomplete form may delay or void this application.* 





# **Peace Academy** Facility Rental Agreement

I, \_\_\_\_\_\_, agree to rent the following items from Peace Academy and to return the items in the same condition as rented, or agree to pay for the replacements. The cost of replacement will be determined by the school's administration at a fair market value.

Initial	Item	Cost per unit	Total cost
	Gym (includes Tables & Chairs) Required Janitorial Fee	\$300 \$75	
	Cafeteria (without kitchen access) Required Janitorial Fee	\$300 \$75	
	Cafeteria (with kitchen access) Required Janitorial Fee	\$400 \$75	
	Both Gym & Cafeteria (w/o kitchen) Required Janitorial Fee	\$500 \$100	
	Both Gym & Cafeteria (w/ kitchen) Required Janitorial Fee	\$600 \$100	
	Audio Visual Package (LCD, Microphone, Screen)	\$50	
	Table Cloths – Black (includes vases & various décor)	\$50	
<b>Total of Rental Fees</b>			\$

### To ensure full return of the security deposit:

- All tables and chairs must be cleaned and returned to the storage location after usage.
- Facility must be cleared of any decorations and trash.
- All trash must be bagged and thrown in the dumpsters outside.
- The facility and its components including tables, chairs and all rented items must not be damaged.

Renter Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Peace Academy Representative Signature